

Office of the Registrar

365 Fifth Avenue Rm 7201 New York, NY 10016-4309 / p: 212.817.7500 f: 212.817.1627 / registrar@gc.cuny.edu / www.gc.cuny.edu



NON-MATRICULATED / AUDITOR / IUDC APPLICATION

Course availability is subject to program approval as well as limits on seat availability. See instructions on page 2.

TYPE OF STUDENT select one

- ☐ Non-Matriculated Student ☐ Inter-University Doctoral Consortium (IUDC) ☐ Auditor taking course for No Credit

STUDENT INFORMATION

Name: Last First MI EMPLID (CUNYfirst ID, if relevant)

Current Street Address Email

City State Zip Phone #

Time at address above: Years Months Gender (select from dropdown) Date of Birth (MM/DD/YYYY)

Are you a U.S. citizen? ☐ Yes ☐ No Social Security Number

If you are not currently a U.S. citizen, what status will you hold when you enter the Graduate Center?

*Official documentation will be required for the purpose of student billing.

EDUCATIONAL BACKGROUND beginning with most recent

Name of Institution	Attendance		Degree	Date Awarded
	From	To		

COURSE(S) YOU WISH TO ENROLL IN

Program	Course Number	Class Number	Number of Credits	Instructor	Course Title
Ex. Comp Lit	Ex. 89100 <small>see course title CL89100</small>	Ex. 52048 <small>far left column in Global Search</small>	Ex. 4	Ex. Lombardi	Ex. History of Theory & Crit 1

By signing below, I certify that the information entered on this application is complete and correct.

Student Signature

Date

INTER-UNIVERSITY DOCTORAL CONSORTIUM (IUDC) STUDENTS

1. Please complete this form and submit it with your completed IUDC form.
2. You will receive an email from the Office of the Registrar confirming your registration.
3. Once you have received confirmation of your registration, please proceed to the Office of the Registrar (Room 7201) with valid identification so that you can begin the process to obtain your validation sticker and GSUC ID, the latter of which will be issued by the Security Office (Room 9123; 212.817.7777; security@gc.cuny.edu).

NON-MATRICULATED STUDENTS

Please note that there is a lifetime limit of two evaluated (for a grade) non-degree courses—or eight credits, whichever is less—at The Graduate Center.

All [fees are listed on the Tuition and Fees Schedule](#). See the [academic calendar](#) for deadlines.

1. Browse the course offerings of the program in which you are interested in taking a course. See the [Global Search](#) for course listings and the [Doctoral programs](#) and [Master's programs](#) websites for course descriptions.
2. Once you've identified the course(s) you're interested in taking, please obtain permission from the department on letterhead (emails from a CUNY email address are also acceptable) stating that you have permission to take the course.
3. Submit the letter (or email) of permission along with this completed form to our office.
4. If enrollment is possible, you will receive an email from the Office of the Registrar with further registration instructions—registration must be completed online.
5. Once you have registered a bill will be generated, including the application fee (\$75). Payment arrangements can be made with the Office of the Bursar (Room 8105; 212.817.7680; bursar@gc.cuny.edu).

AUDITOR (NO CREDIT) STUDENTS

All [fees are listed on the Tuition and Fees Schedule](#). See the [academic calendar](#) for deadlines.

1. Browse the course offerings of the program in which you are interested in taking a course. See the [Global Search](#) for course listings and the [Doctoral programs](#) and [Master's programs](#) websites for course descriptions.
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